



THE OLD STONE HOUSE

**TOWN OF GUILFORD**  
ASSESSOR'S OFFICE  
31 PARK ST  
GUILFORD, CONNECTICUT 06437  
SETTLED IN 1639

TELEPHONE 203-453-8010  
FAX 203-453-8017

DATE MAILED:

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You have indicated that the business:

Moved **as of October 1, 2008**

Closed **as of October 1, 2008**

Sold **as of October 1, 2008**

Disposed of all assets **as of October 1, 2008**

If as of October 1, 2008, you closed, moved (out of Guilford), sold the business or disposed of all assets for the business noted on page 1 of the Personal Property Declaration, you must complete the form on page 8 and **provide documentation as to the new owner, the date the business ceased, your new address or proof of how assets were disposed of.** Otherwise, the Assessor must assume that you still own taxable personal property and have failed to declare it. Examples of documentation: bill of sale, Letter of Dissolution, letter from your bank noting the date the account was closed, shipping invoices, etc.

Therefore, if we do not receive the required documentation, you will be considered in business (in the Town of Guilford) as of October 1, **2008**, making the **2009** tax bill is due and payable in full.

Thank you.